

MARYLAND STATE HIGHWAY ADMINISTRATION
OFFICE OF PROCUREMENT AND CONTRACT MANAGEMENT
CONSULTANT SERVICES DIVISION
707 NORTH CALVERT STREET
BALTIMORE, MARYLAND 21202

July 9, 2015

Contract No.: BCS 2014-04
Description: Structure Load Capacity for
Legal and Overweight Vehicle
Analysis and Escort Services for
Overweight Vehicles Services,
Statewide

ADDENDUM NO. 2

To All Consultant Candidates:

Please be advised that the Technical Proposal delivery date for this contract is **REVISED** from **12:00 PM (NOON) on July 2, 2015** to **12:00 PM (NOON) on July 16, 2015**.

The attention of prospective candidates is directed to the following clarifications, revisions, additions and/or deletions to the Request for Proposal and Resume.

CONSULTANT QUESTIONS

The following questions are **written Technical Questions received prior to the revised deadline of 12:00 PM (Noon) on July 9, 2015** from consultant candidates. The responses are provided for clarification to all candidates in bold after the questions.

- Q1: "On page 6 of the Revised Project Resume, the Time Distribution Chart now shows no office time for Key Staff 2, 3 and 4. Should this chart be modified for Key Staff 2, 3 and 4 to allow for office time because they are to be working full time at the SHA's Headquarters?"
- A1: **No. Field refers to working anywhere outside of the Consultant's home office. Home refers to working in the Consultant's office.**
- Q2: "On page 6 of the Revised Project Resume, the Computer/CADD section is now limited to one page. Can you increase the page limit so we can include the capabilities of the multiple firms on our team?"
- A2: **No. The page limit for this section is one page.**
- Q3: "Should Addendum No. 1 (issued on June 24, 2015) be submitted as part of the technical proposal? Also, should Addendum No. 1 and the Revised Resume both be included or is just a copy of the signed Addendum No. 1 acceptable?"
- A3: **No. Per the instructions in Addendum No. 1, the addendum must be acknowledge by signing, dating and emailing it back to the person listed in the addendum. Additionally, only the addendum is required, not the resume.**
- Q4: "In Section I – Scope of Services: In part 1, Scope of Services and Examples of Work includes "Bridge, culvert and pipe load capacity analysis and design..." Are design services anticipated as

part of the scope of work? Should bridge/culvert design be addressed in other sections of the proposal?"

A4: Yes. Design services could be anticipated as part of this contract.

Q5: "In Section IV - Time Distribution, the Project Resume states "The Consultant shall indicate the number of simultaneous project assignments the Consultant and each Consultant could handle individually." Would the SHA please give examples of types of assignments that can be expected?"

A5: Examples of types of assignments are listed in Section I – Examples of Work.

General questions relating to this Addendum No. 1 may be directed to Cheryl Stambaugh, Chief, Consultant Services Division, cstambaugh@sha.state.md.us or 410.545.0434. The time period for questions has expired; therefore no additional questions will be accepted or answered by SHA.

VERIFICATION THAT THIS ADDENDUM WAS RECEIVED IS REQUIRED. PLEASE COMPLETE THE ACKNOWLEDGEMENT SECTION BELOW AND SCAN AND EMAIL THIS ADDENDUM BACK TO AUSTIN BOYNES AT aboynes@sha.state.md.us NO LATER THAN 4:00 PM on JULY 13, 2015.



Norie A. Calvert, Director, OPCM

Date 7/9/15

Acknowledgement of Receipt of Addendum No. 2 for BCS 2014-04

(Company) (Signature-Authorized Official) Title Date